



Author guidelines

Geološki anali Balkanskoga poluostrva is issued two times per year and publishes original scientific contributions over a wide range of topics in any field of the geological sciences. Journal welcomes original scientific papers, as well as notes and reviews interesting to a wider audience (e.g. review papers, book reviews, and notes) are welcome. Manuscripts should be written in English, with abstracts in both English and Serbian and summaries in Serbian.

General instructions

The new submission file (First submission) should be a single Microsoft Word file with tables and figures in the required positions, ready for convenient review process.

In the case of troubles during submitting, contact [Technical support \(marija.vuletic@rgf.bg.ac.rs\)](mailto:marija.vuletic@rgf.bg.ac.rs).

Double-spaced manuscript typed on one side of A4 paper, prepared in word with font size 12 points, 2.5 cm margins, limited to a maximum of 16 printed journal pages will be published without charge. Three manuscript pages are then equal to one journal page (1 journal page= ca. 1000 words). Please take into consideration that every inserted Figure and Table will reduce the amount of text.

Larger manuscripts can also be accepted but expense involved will be charged to the authors account (40 EUR for each printed page over the limit).

The colour figures in the electronic version are published at no charge. Please ask Editorial office (gabp@rgf.bg.ac.rs) about the possibility to publish the color figures in printed version.

Authors of the submitted MS will receive a form assigning the copyright of the paper to the journal. If previously published figures occur in the paper, it is necessary to submit a written permission from the copyright owner, and a credit line must be included in the figure caption.

Preparation of manuscript

Manuscripts that do not meet the standards explained below will be returned to the author.

Manuscript should generally be organized in the following order: Title – Full Name(s) and Address(es) – Abstract

(in English and Serbian) – Key words – Introduction – Main Text – Conclusions – Acknowledgments – References – Summary in Serbian – Table headings and Figure Captions – Tables – Figures.

The title should be as short, informative, and concise as possible. It must inform about the major findings or implications of the manuscript.

The author's names and their institutional addresses should be given unabbreviated, and accompanied by the e-mail address.

A brief informative abstract of 50–300 words should be included, as well as carefully chosen keywords proposed by the author(s).

The text should contain two or three levels of headings. The text should be supplied as a word processing file, preferably in .docx format, alternatively in .doc format. The text should be in single-column format. Keep the layout of the text as simple as possible – most formatting codes will be removed and replaced on processing the article. In particular, do not use the word processor's options to justify text or to hyphenate words. However, do use bold face, italic, subscript, superscript etc. Use tab marks to indent the first line of a paragraph, and not "indent" command or spaces. SI units are obligatory. All measurements should always be given in figures, e.g. 12 m, except where the number begins the sentence. To avoid unnecessary errors you are strongly advised to use the "spellchecker" function of your word processor.

Each illustration must have a caption, which is relevant and explanatory. List of captions should be put at the end of the text after references.

Acknowledgments must be short and concise.

A summary (up to 15% of the paper) is published in Serbian and should contain the essence of all new data and the conclusions.

For non-Serbian authors, English to Serbian translation of Abstracts and Summaries will be provided by Editorial office free of charge.

References

Reference list should include only works that are cited in the text and have been published or accepted for publication. Journal name should be typed in italics.

Cite references in the text by the author's surname (in

Small caps) and year, or year alone, in parentheses, with commas, as shown in the examples below:

“...while the internal belt is known as the Vardar Zone Western Belt (KARAMATA, 2006).”

“...following the method of PESSAGNO & NEWPORT (1972).”

“According to SCHMID et al. (2008)...” For multiple citations in one parenthesis, arrange chronologically, oldest first, and separate with semi-colons:

“...originally separated by one or several Adria-derived micro-continents (ROBERTSON & KARAMATA, 1994; DIMITRIJEVIĆ, 1997; KARAMATA, 2006).”

When reference is made to work by more than two authors, the first name should be followed by “et al.,” e.g. SCHMID et al. (2008). If several papers by the same author and from the same year are cited, a, b, c, etc. should be put after the year of publication, e.g. DIMITRIJEVIĆ & DIMITRIJEVIĆ (1975a, b).

Complete references should be listed in alphabetical order at the end of the paper and authors must provide English translations of article titles written in less known languages.

Please follow these examples:

Journal articles (single author, double author, multi-author):

DIMITRIJEVIĆ, M. D. 2001. Dinarides and the Vardar Zone: a short review of the geology. *Acta Vulcanologica*, 13: 1–8.

ROBERTSON, A. & KARAMATA, S. 1994. The role of subduction-accretion processes in the tectonic evolution of the Mesozoic Tethys in Serbia. *Tectonophysics*, 234: 73–94.

SCHMID, M.S., BERNOULLI, D., FÜGENSCHUH, B., MATENCO, L., SCHEFFER, S., SCHUSTER, R., TISCHLER, M. & USTASZEWSKI, K. 2008. The Alpine-Carpathian-Dinaridic orogenic system: correlation and evolution of tectonic units. *Swiss Journal of Geosciences*, 101 (1): 139–183.

Books and monographs:

DALRYMPLE, G.B. 1991. *The Age of the Earth*. Stanford University Press, 474 pp.

Chapter in edited book:

KARAMATA, S. 2006. The geological development of the Balkan Peninsula related to the approach, collision and compression of Gondwana and Eurasian units. In:

ROBERTSON, A.H.F. & MOUNTRAKIS, D. (Eds.). *Tectonic Development of the Eastern Mediterranean Region*. Geological Society London Special Publications, 260: 155–178.

Geologic maps and explanatory booklets:

SAVEZNI GEOLOŠKI ZAVOD (Federal Geological Survey) 1970. Geološka karta SFR Jugoslavije, 1:500 000 [*Geologic Map of Former Yugoslavia, 1:500 000*], Beograd.

FILIPOVIĆ, I., MARKOVIĆ, B., PAVLOVIĆ, Z., RODIN, V. & MARKOVIĆ, O. 1978. Osnovna geološka karta SFRJ 1:100 000. Tumač za list Gornji Milanovac L34–137 [*Basic Geologic Map of Former Yugoslavia 1:100 000. Explanatory booklet for the Sheet Gornji Milanovac – in Serbian*]. Savezni geološki zavod, Beograd.

FILIPOVIĆ, I., PAVLOVIĆ, Z., MARKOVIĆ, B., RODIN, V., MARKOVIĆ, O., GAGIĆ, N., ANTIN, B. & MILIĆEVIĆ, M. 1977. Osnovna geološka karta SFRJ 1:100 000 – list Gornji Milanovac [*Basic Geologic Map of Former Yugoslavia 1:100 000, Sheet Gornji Milanovac – in Serbian*]. Savezni geološki zavod, Beograd.

PhD Theses:

HAJDIN, B. 2013. Upravljanje resursima podzemnih voda severne Bačke [*Management of groundwater resources of northern Bačka – in Serbian, with an English Abstract*]. Unpubl. PhD Thesis, Faculty of Mining and Geology, University of Belgrade, 384 pp.

Unpublished reports from institutional archives should be cited in the text as e.g. RADOVANOVIĆ, 1987¹ and referred as footnote:

¹RADOVANOVIĆ, Z. 1987. Izveštaj o istraživanju Dijabaz-rožnačke formacije u JZ Srbiji (Tematska geološka karta – Projekat D2) [*Report on investigations of the Diabase-Chert Formation in SW Serbia (Thematic Geologic Map – Project D2) – in Serbian*]. Unpubl. report, *Geological Institute*, Beograd, 1–76.

We strongly discourage references to unpublished papers (reports and other), unless really necessary (e.g. giving credit to a former researcher who actually made a discovery, or similar). We also discourage references to publications of restricted availability, as abstracts, conference’s reports and field-trip guides, unless really necessary (as above), especially ‘self-citation’ of the preliminary results of submitted paper.

Graphics and Tables

The number of Tables and Figures must be limited to those that are essential for understanding.

A high standard of illustration quality is desired. Scale bar for maps and fossils illustration/pictures are obligatory. Please insert coordinate grids for your maps.

Please save graphics in the original format and size in which it was created.

Illustrations are submitted in digital form. The preferred formats for vector graphics is CDR and for photographs and figures JPG or TIFF.

TIFF or highest-quality JPEG–Colour or greyscale photographs (halftones): figure in the final size should have a minimum resolution of 300 dpi (600 dpi recommended).

TIFF or highest-quality JPEG–Bitmapped line drawings: figure in the final size should have a minimum resolution of 600 dpi (1000 dpi recommended).

Illustrations should have a width of 8.4 cm (single column), 12 cm (1^{1/2} column) or 17.5 cm (two columns), the final limit is the size for the plates (full page size) is 17.5 × 24.5 cm. Lines and letters must be suitable for reduction.

Tables must not exceed 1 journal page in extent.

General recommendations

Make sure you use uniform lettering and sizing of your original artwork.

Preferred fonts: Arial (or Helvetica), Times New Roman (or Times), Symbol, Courier.

Number the illustrations according to their sequence in the text.

Use a logical naming convention for your artwork files.

Indicate per figure if it is a single, 1.5 or 2-column fitting image.

Please note that after paper acceptance, all figures must be provided in separate source files uploaded via journal web platform (max size per image – 50MB)

Produce images near to the desired size of the printed version.

If you have multiple images in one Figure, please letter them by a,b,c in top left corner of the image, and describe them appropriately in according figure description.

Please do not:

Supply embedded graphics in your word processor (spreadsheet, presentation) document.

Supply files that are optimized for screen use (e.g., GIF, BMP, PICT, WPG); the resolution is too low.

Supply files that are too low in resolution.

Submit graphics that are disproportionately large for the content.

Submit scans of previously published graphics

Artificially enlarge the resolution of photographs; it will decrease and not increase the quality of illustrations.

Supply files that are encrypted or password protected.

Submit images that you already have published before, even in conference proceedings, without permission of publisher.

International Review

Editors firstly check each manuscript for compliance with the journal standards.

All original scientific papers which might be published in *Geološki anali Balkanskoga poluostrva* are then reviewed internationally. Authors are requested to propose 3 or 4 potential competent reviewers (full name, affiliation and e-mail address) for the manuscript. Reviewers cannot be persons that have the same affiliation as authors.

The duration of the reviewing process is variable, depending on numerous factors. We will do our best to reduce it as much as possible. However, typically the entire process from submission of the first version of the manuscript to publication takes several months, and careful adherence to this guide for contributors will usually significantly decrease the duration of this process.

After revision and correction of the manuscript has been completed, the author should prepare the final version of the manuscript and graphics, according to the reviewer's and editor's comments. The manuscript is only ready for publication after any further corrections have been completed.

Page proofs

Authors will receive one and if necessary two proofs. These must be returned within the time limit indicated. If this does not happen, the publication of the paper will be postponed automatically to a later date.